

MINUTES OF THE MEETING OF STAPLEHURST PARISH COUNCIL  
held at Staplehurst Village Centre on  
Monday 19<sup>th</sup> December 2011 at 8 p.m.

**PRESENT:** Councillors Ashby, Buller, Burnham, Butcher, John Kelly, Lain, Manning, Reardon, Silkin, Spearink and Chairman Perry. Parish Clerk: Mrs. J S Bassett

**APOLOGIES:** Councillors Green and Paul Kelly whose reasons for apology were accepted. Councillor Sharp absent.

**URGENT ITEMS:** None.

**COUNCILLOR DECLARATIONS** regarding Agenda items:

1. Lobbying – None declared.
2. Personal Interest – Councillors Burnham, Butcher and Perry declared interests in the Jubilee Field CCTV Pole project.
3. Prejudicial Interest – None declared.

**APPROVAL OF FULL COUNCIL MINUTES** Pages 1115-1118 of 5<sup>th</sup> December 2011 and 1119-1120 of 12<sup>th</sup> December 2011 were approved (subject to a minor amendment) then made available at [http://staplehurstvillage.org.uk/minutes\\_of\\_the\\_last\\_meetings.aspx](http://staplehurstvillage.org.uk/minutes_of_the_last_meetings.aspx)

**ACCOUNTS & FINANCES**

1. Fourth draft budget 2012/2013 was noted. Final precept to be agreed in January.
2. Quote for CCTV pole at Jubilee Field – (Ref: 1117 para 4 Alcohol Control Zone Group). After a short discussion Councillors agreed that the proposed pole for the CCTV Camera should also have a lantern to provide lighting to the car park at night. Councillor Buller proposed, seconded by Councillor Butcher and agreed nem con to accept the pole quote with vandal-resistant lamp in the sum of £2,094.86. It was noted that Planning Permission would also be required for this installation.
3. Summation to date – Noted without comment.
4. Accounts for payment – Councillors noted with thanks the donations that had been given by local businesses towards the Christmas Lights. The list of accounts to date was proposed for payment by Councillor Silkin, seconded by Councillor Butcher and agreed nem con.

**CORRESPONDENCE & CURRENT ISSUES for noting or decision:-**

1. Bus timetable improvement – Sundays Maidstone-Hawkhurst 6-month trial from 05/02/12 was noted.
2. CAB Maidstone – Councillors noted the letter of thanks for donation.
3. Duckhurst Farm Motocross meeting dates for 2012 had been circulated and noted.

**COMMITTEE & FOCUS GROUPS** – Reports and recommendations:-

1. Local Transport (PB, BM, PS) Next meeting 20/01/12 Report of 02/12/11 uploaded with previous reports at [http://www.staplehurstvillage.org.uk/hawkhurst\\_transport.aspx](http://www.staplehurstvillage.org.uk/hawkhurst_transport.aspx)
2. Staplehurst Emergency Help Team (JB, PB, RS, PS) Next meeting 19/01/12 Report of meeting on 08/12/11 was awaited and would be uploaded with previous meeting notes at [http://www.staplehurstvillage.org.uk/kcc\\_emergency\\_planning\\_group.aspx](http://www.staplehurstvillage.org.uk/kcc_emergency_planning_group.aspx)
3. Planning Committee (PB, JK, PK, MA, JB, TB, SG, JP, PS) No report made. [http://www.staplehurstvillage.org.uk/minutes\\_of\\_the\\_last\\_meetings.aspx](http://www.staplehurstvillage.org.uk/minutes_of_the_last_meetings.aspx)
4. Alcohol Control Zone Group (JP, TB, PK, JB, PB) Next meeting to be agreed. [http://www.staplehurstvillage.org.uk/police\\_liaison.aspx](http://www.staplehurstvillage.org.uk/police_liaison.aspx)

5. Allotments Project Group (JP, TB, PK, JB, PB, JK, BM) Next meeting to be agreed. [http://www.staplehurstvillage.org.uk/sub\\_groups\\_1.aspx](http://www.staplehurstvillage.org.uk/sub_groups_1.aspx)
6. Council Policy Group (JP, TB, PK, PB, SG, JK, RS, PS) Next meeting to be agreed. [http://www.staplehurstvillage.org.uk/policy\\_group.aspx](http://www.staplehurstvillage.org.uk/policy_group.aspx)
7. Finance Group (JP, TB, PK, PB, SG, JR) Next meeting 05/01/12 [http://www.staplehurstvillage.org.uk/policy\\_group.aspx](http://www.staplehurstvillage.org.uk/policy_group.aspx)
8. Playscheme (JP, TB, PK, JB, SL) Next meeting to be agreed. [http://www.staplehurstvillage.org.uk/youth\\_activities\\_1.aspx](http://www.staplehurstvillage.org.uk/youth_activities_1.aspx)
9. Publicity & Website Group (JP, TB, PK, MA, JB, JK, SL, JR) Next meeting? Report of 17/11/11 to be uploaded at [http://www.staplehurstvillage.org.uk/publicity\\_website.aspx](http://www.staplehurstvillage.org.uk/publicity_website.aspx)
10. Rural Settlement Group (JP, TB, PK, JK, JB, SG) Next meeting 11/01/11 Report of 14/12/11 meeting and previous reports uploaded at [http://www.staplehurstvillage.org.uk/rural\\_settlement\\_group.aspx](http://www.staplehurstvillage.org.uk/rural_settlement_group.aspx)
11. Surrenden Playing Field Group (JP, TB, BM, AS, JR) First meeting 07/01/12 Councillor Burnham reported that a site meeting would be held on 07/01/12
12. Village Enhancement Group (JP, TB, PK, JB, PB, SL, PS) Next meeting? Previous reports amongst others at <http://www.staplehurstvillage.org.uk/others.aspx>
13. Diamond Jubilee Plans – (BM, SL, AS, PS) Next meeting? [http://www.staplehurstvillage.org.uk/jubilee\\_celebrations.aspx](http://www.staplehurstvillage.org.uk/jubilee_celebrations.aspx)

**REPORTS FOR NOTING** from local community groups:-

1. Churchyard Liaison (PB, PK) Next meeting? Previous reports at [http://www.staplehurstvillage.org.uk/sub\\_groups\\_2.aspx](http://www.staplehurstvillage.org.uk/sub_groups_2.aspx)
2. Village Sports & Social Club (PB) Next meeting? AGM Minutes 20/11/2011 at <http://www.staplehurstvillage.org.uk/others.aspx>
3. Headcorn Aerodrome Consultative Committee (JP, BM) Next meeting 13/03/12 Previous reports at [http://www.staplehurstvillage.org.uk/headcorn\\_aerodrome.aspx](http://www.staplehurstvillage.org.uk/headcorn_aerodrome.aspx)
4. Jubilee Field Management & Users Group (JP, TB, JK) Next meetings 02/02/12 & 29/03/12 Previous reports at [http://www.staplehurstvillage.org.uk/jubilee\\_fields\\_users\\_group.aspx](http://www.staplehurstvillage.org.uk/jubilee_fields_users_group.aspx)
5. KALC Area Committee (JP, PB, RS, PS) Next meeting? [http://www.staplehurstvillage.org.uk/kent\\_association\\_of\\_local\\_councils.aspx](http://www.staplehurstvillage.org.uk/kent_association_of_local_councils.aspx)
6. McCabe Day Centre (JB) Next meeting 19/01/12 Minutes of 17/11/11 uploaded at [http://www.staplehurstvillage.org.uk/mccabe\\_day\\_centre.aspx](http://www.staplehurstvillage.org.uk/mccabe_day_centre.aspx)
7. Neighbourhood Watch (JB) Next meeting 23/02/12 [http://www.staplehurstvillage.org.uk/police\\_liaison.aspx](http://www.staplehurstvillage.org.uk/police_liaison.aspx)
8. Police/Parish Liaison (PB, PS) Next meeting 22/02/12. [http://www.staplehurstvillage.org.uk/police\\_liaison.aspx](http://www.staplehurstvillage.org.uk/police_liaison.aspx)
9. Sobell Cheshire Home (JP) Next meeting? When available the report of 15/11/11 meeting will be uploaded at <http://www.staplehurstvillage.org.uk/others.aspx>
10. Speed Watch (JB) Next meeting? Previous reports available at <http://www.staplehurstvillage.org.uk/speedwatch.aspx>
11. Staplehurst Community Hub (JB, PB, PS) Next meeting?
12. Staplehurst Patients' Participation Group (JB, RS, PS) Next meeting? When available the report of 27/10/11 will be at [http://www.staplehurstvillage.org.uk/patient\\_participation\\_group\\_at\\_health\\_centre.aspx](http://www.staplehurstvillage.org.uk/patient_participation_group_at_health_centre.aspx)
13. Staplehurst Primary School Liaison (JR)
14. Staplehurst Village Centre Trust (PK) Next meeting? [http://www.staplehurstvillage.org.uk/village\\_centre\\_trust.aspx](http://www.staplehurstvillage.org.uk/village_centre_trust.aspx)
15. Youth Club (PK) Next meeting? Previous reports at [http://www.staplehurstvillage.org.uk/staplehurst\\_youth\\_club.aspx](http://www.staplehurstvillage.org.uk/staplehurst_youth_club.aspx)

Chairman.....

**POLICE REPORT** – Six crimes had been reported since the previous meeting; three thefts, 1 theft of motor vehicle, 1 theft from motor vehicle, 1 criminal damage.

**PUBLIC FORUM:** No members of the public raised any matters.