

MINUTES OF THE MEETING OF STAPLEHURST PARISH COUNCIL
held at Staplehurst Village Centre on
Monday 3rd October 2011 at 7.30 p.m.

PRESENT: Councillors Ashby, Buller, Burnham, Butcher, Green, John Kelly, Paul Kelly, Lain, Manning, Sharp, Silkin, Spearink and Chairman Perry.
Parish Clerk: Mrs. J S Bassett

APOLOGIES: Councillor Reardon whose reason for apology was accepted.

COUNCILLOR DECLARATIONS regarding items on the Agenda:

1. Lobbying – Councillor Buller declared she had been lobbied in respect of the Boundary Commission review.
2. Personal Interest – None declared.
3. Prejudicial Interest – None declared.

APPROVAL OF FULL COUNCIL MINUTES Pages 1097-1100 of 19th September 2011 (awaiting adoption version) had been circulated then minor amendments of fact had been necessary, which the Clerk read out for clarity. Councillor John Kelly raised issues regarding the interpretation of Minute page 1099 Paragraph 5 in relation to the Salt Bin project and whether the siting of these should have been brought back for Full Council approval. After a long discussion Councillors agreed that the Minutes should stand, the list of sites had been read out at the previous meeting and the project had been moved on. The Chairman closed debate on the issue. The factually amended Minutes were then approved (with one abstention), signed by Chairman Perry and made available at http://staplehurstvillage.org.uk/minutes_of_the_last_meetings.aspx

Diamond Jubilee Plans With the agreement of the Council, this last item on the Agenda was brought forward and discussed at this point. Also with the agreement of the Council, the meeting was closed to permit non-Council members of the Diamond Jubilee Plans Group to speak. Following the close of these discussions (reported at the end of these minutes) Councillor Lain gave his apologies and then left the meeting.

CORRESPONDENCE & CURRENT ISSUES for noting or decision:-

1. Appointment of Parish Council Representatives – It was agreed that Councillors Sharp and Manning be appointed to the Diamond Jubilee Group. Councillor Buller agreed to represent the Council on the McCabe Day Centre Committee.
2. Boundary Commission 2013 Review of Parliamentary constituencies was noted and agreed that this Council should make comment. Councillor Green offered to draw up a draft response for consideration by the Council on 7th November.
3. Caretaker's Inspection Reports were noted and issues highlighted for attention. Councillor Paul Kelly agreed to obtain quotes for necessary work.
4. Concurrent Functions Update – Chairman Perry reported that he, with Councillors Silkin, Paul Kelly and Butcher had met with Councillor John A Wilson and MBC Officer Ryan O'Connell to discuss the transitional grant and a new funding

- agreement. The discussions were positive and another meeting would be held in 2 weeks after MBC had considered the borough-wide liaison with its parishes.
5. CPRE & NALC "How to respond to planning applications" booklet was noted and to be circulated amongst Councillors, beginning with Councillor Buller.
 6. Jubilee Management issues; It was agreed nem con that Councillor Paul Butcher would replace ex-Councillor Barry Franks as the second trustee (with Chairman John Perry) on the Jubilee Field Management Trust. It was reported that the boiler at the Pavilion was causing problems and needed to be investigated/serviced. Completion of the Maintenance Agreement for the building remained outstanding. Councillor Perry agreed to liaise with the Jubilee Management at its next meeting. Councillors noted the request from the Brownies to hold a firework party on Jubilee Field and agreed in principle to this (subject to JFMT agreement also).
 7. KALC Parish News Issue 356 was noted. Councillor Green highlighted the Front Runner Scheme in respect of a grant available to Boroughs to assist Parishes with Neighbourhood Plans. Councillors agreed that MBC should be encouraged to apply.
 8. KCC – The formal confirmation of the amendment to the route of Public Path Order KM290 (Part) was noted.
 9. Kent Air Ambulance request to land at Surrenden Playing Field 14/10/11 was noted. MBC's Head of Legal Services had confirmed agreement to the proposal, provided the Parish Council was satisfied that KAA's Risk Assessments and Insurance cover were satisfactory. Councillors requested that the school should contact local residents to advise them of this event. *(Post-meeting the date was changed by Kent Air Ambulance to Friday 4th November at 10.30 a.m.)*
 10. Kent Police – The letter from Chief Inspector Adrian Futers had been circulated and was noted. Councillors were pleased to see there would be greater emphasis on Neighbourhood Policing in future.
 11. Notice of Vacancy Councillors noted that the Public Notice of Vacancy had been posted following the resignation of Jack Davidson. Chairman Perry commented that re-accreditation for Quality Parish status was now pointless as the electoral mandate had not been achieved. He had written to KALC on this issue and other Councils were supportive of the line taken against this, unnecessarily-strict, criteria.

COMMITTEE & FOCUS GROUPS – Reports and recommendations:-

1. Planning Committee (PB, JK, PK, MA, JB, TB, SG, JP, PS) No report made.
2. Alcohol Control Zone Group (JP, TB, PK, JB, PB) Next meeting 06/10/11
3. Allotments Project Group (JP, TB, PK, JB, PB, JK, BM) Next meeting? Councillor Manning reported that he was still working on a meeting date with the Manager of a potential allotment site.
4. Council Policy Group (JP, TB, PK, PB, SG, JK, RS, PS) Next meeting?
5. Finance Group (JP, TB, PK, PB, SG, JR) Next meeting 06/10/11
6. Playscheme (JP, TB, PK, JB, SL) Next meeting? Awaiting a report from PlayPlace.
7. Publicity & Website Group (JP, TB, PK, MA, JB, JK, SL, JR) Next meeting 20/10/11 Councillor Buller reminded Councillors that articles for the next Winter Update would be required by 31st October 2011.
8. Rural Settlement Group (JP, TB, PK, JK, JB, SG) Next meeting? Report from the meeting held on 28/09/11 was awaited. Meeting notes and information on this group is uploaded at http://www.staplehurstvillage.org.uk/rural_settlement_group.aspx Consideration of the letter from Golding Homes was deferred to next meeting. Councillors discussed at length the draft response to the Core Strategy. Whether or not to include and/or prioritise the developer contribution "wish list" was also considered and agreed that it should be included but not prioritised. Minor

amendments and additions were then made and agreed. The agreed response was sent to MBC Spacial Policy Team with a copy uploaded to the parish website Rural Settlement Group page above. It was agreed that Councillors John Kelly and Green should attend the Neighbourhood Planning Symposium in London on 09/11/11 (tickets £45 each plus travel costs).

9. Village Enhancement Group (JP, TB, PK, JB, PB, SL, PS) Next meeting? Additional quotes for the painting of Bell Lane Toilets and New Planters' Project were awaited. After discussion Councillor Butcher proposed, seconded by Councillor Silkin and agreed nem con that Councillor Spearink would make two more noticeboards at minimal cost (using mainly existing materials) for the parish bus shelters at Cranbrook Road (northbound) and Cornforth Close (southbound). Councillor Burnham agreed to circulate the list of proposed new signs for the parish.

REPORTS FOR NOTING from local community groups:-

1. Carnival & Fete (PB, SL, BM, AS) Next meeting?
2. Churchyard Liaison (PB, PK) Next meeting?
3. Village Sports & Social Club (PB) Next meeting?
4. Headcorn Aerodrome Consultative Committee (JP, BM) Next meeting 11/10/11
5. Jubilee Field Management & Users Group (JP, TB, JK) Next meeting 06/10/11
6. KALC Area Committee (JP, PB, RS, PS) Next meeting?
7. Local Transport (PB, BM, PS) Next meeting? Report of meeting held on 23/09/11 to be discussed at next meeting.
8. MBC Neighbourhood Forum (PB, PS) Next meeting?
9. McCabe Day Centre (JB) Next meeting? Report of meeting held on 28/09/11 awaited.
10. Neighbourhood Watch (JB) Next meeting?
11. Police/Parish Liaison (PB, PS) Next meeting 25/10/11
12. Sobell Cheshire Home (JP) Next meeting 15/11/11
13. Speed Watch (JB) Next meeting?
14. Staplehurst Community Hub (JB, PB, PS) Next meeting?
15. Staplehurst Emergency Help Team (JB, PB, RS, PS) Next meeting? Report of meeting held on 29/09/11 awaited.
16. Staplehurst Patients' Participation Group (JB, RS, PS) Next meeting 27/10/11
17. Staplehurst Primary School Liaison (JR) – No report made.
18. Staplehurst Village Centre Trust (PK) Next meeting? Report of meeting held on 02/08/11 awaited.
19. Youth Club (PK) Next meeting? Written report of AGM 27/07/11.
20. Diamond Jubilee Plans – (BM, SL, AD, PS) Next meeting 05/10/11 The group had provided an outline of its proposals just before the meeting and these were considered. After much discussion there was a general consensus that two separate fun fairs could be held in 2012 (dates to be agreed with providers). Councillors Perry and Green agreed to do the necessary risk assessments to ensure insurance requirements were met to cover fund-raising events. It was confirmed that the Parish Council envisaged sponsoring the printing of an A5, 32-page programme of Jubilee events. It was agreed that Councillors Manning and Sharp would assist Councillor Lain on this group. The Chairman closed discussions on this matter by thanking the group for their good work and confirmed the support of the Parish Council.

Chairman.....

PUBLIC FORUM: No members of the public raised any matters.