

# STAPLEHURST PARISH COUNCIL

## **A G E N D A** **FULL COUNCIL MEETING**

Monday 6<sup>th</sup> February 2012

**8 p.m.** South Hall, Staplehurst Village Centre

Parish Office  
Staplehurst Village Centre  
High Street, Staplehurst  
TONBRIDGE, Kent  
TN12 0BJ

Parish Clerk  
**Mrs JS Bassett**

**PUBLIC FORUM** – The Chairman will invite members of the public to speak for a maximum of 3 minutes each, relating to issues on the Agenda or about planning issues of local concern. Please state name and address prior to speaking.

Tel  
**01580 891761**

email  
[staplehurst1@btconnect.com](mailto:staplehurst1@btconnect.com)

website  
[www.staplehurstvillage.org.uk](http://www.staplehurstvillage.org.uk)

1. **APOLOGIES:**
2. **CO-OPTION TO FILL COUNCILLOR VACANCY** – followed by the signing of the Declaration of Acceptance of Office
3. **URGENT ITEMS:** Only issues that are required to meet a deadline prior to the next meeting to be agreed by the Council first, then considered at Agenda item 6.1 after Councillor Declarations have been made at 4.
4. **COUNCILLOR DECLARATIONS** regarding Agenda items:
  - 4.1 Lobbying.
  - 4.2 Personal Interest.
  - 4.3 Prejudicial Interest (Councillor to leave the meeting table whilst such item is under discussion).
5. **APPROVAL OF FULL COUNCIL MINUTES** Pages 1127-1130 of 16<sup>th</sup> January 2012 available at [http://staplehurstvillage.org.uk/minutes\\_of\\_the\\_last\\_meetings.aspx](http://staplehurstvillage.org.uk/minutes_of_the_last_meetings.aspx)
6. **CORRESPONDENCE & CURRENT ISSUES for noting or decision:-**
  - 6.1 Urgent Items as previously agreed at 3. above.
  - 6.2 A Guide to Neighbourhood Planning – CPRE booklet and see <http://www.ntselearning.co.uk/>
  - 6.3 ACRK/CPRE/KALC Neighbourhood Planning Events – Elham, Benenden or Otford
  - 6.4 Caretaker's Reports – For noting or action.
  - 6.5 Christmas Light Motif maintenance -
  - 6.6 Clapper Farm Lane - Update
  - 6.7 Friends of Poyntell Pond – Request for donation.
  - 6.8 Kent Highways – Feedback following meeting with Councillor Reardon & hedge alongside housing estate at Headcorn Road (Ref: Mins 1108 para3).
  - 6.9 Kent Police – Management of Public Events advice.
  - 6.10 KM303 – Information from PROW Officer John Pelham.
  - 6.11 LGA/NALC Localism Conference – 22/03/12 Birmingham.
  - 6.12 Library Surgery – Verbal report from 28/01/12 by Councillor Buller.
  - 6.13 MBC Parish Liaison Day – 05/03/12
  - 6.14 Samaritans – request for donation.
  - 6.15 South East Water – Water main replacement work completed.

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7. **COMMITTEE & FOCUS GROUPS** – Reports and recommendations:-
- 7.1 Local Transport (PB, BM, PS) Next meeting? Report of 20/01/12 Meeting at [http://www.staplehurstvillage.org.uk/hawkhurst\\_transport.aspx](http://www.staplehurstvillage.org.uk/hawkhurst_transport.aspx)
- 7.2 Staplehurst Emergency Help Team (JB, PB, RS, PS) Next meeting 15/03/12 Report of meeting on 19/01/11 to be uploaded at [http://www.staplehurstvillage.org.uk/kcc\\_emergency\\_planning\\_group.aspx](http://www.staplehurstvillage.org.uk/kcc_emergency_planning_group.aspx)
- 7.3 Planning Committee (PB, JK, PK, MA, JB, TB, SG, JP, PS) [http://www.staplehurstvillage.org.uk/minutes\\_of\\_the\\_last\\_meetings.aspx](http://www.staplehurstvillage.org.uk/minutes_of_the_last_meetings.aspx)
- 7.4 Alcohol Control Zone Group (JP, TB, PK, JB, PB) Next meeting ? [http://www.staplehurstvillage.org.uk/police\\_liaison.aspx](http://www.staplehurstvillage.org.uk/police_liaison.aspx)
- 7.5 Allotments Project Group (JP, TB, PK, JB, PB, JK, BM) Next meeting ? Report of meeting held on 20/01/12. Previous reports at [http://www.staplehurstvillage.org.uk/sub\\_groups\\_1.aspx](http://www.staplehurstvillage.org.uk/sub_groups_1.aspx)
- 7.6 Council Policy Group (JP, TB, PK, PB, SG, JK, RS, PS) Next meeting ? [http://www.staplehurstvillage.org.uk/policy\\_group.aspx](http://www.staplehurstvillage.org.uk/policy_group.aspx)
- 7.7 Finance Group (JP, TB, PK, PB, SG, JR) Next meeting ? Previous meeting reports at [http://www.staplehurstvillage.org.uk/finance\\_group.aspx](http://www.staplehurstvillage.org.uk/finance_group.aspx)
- 7.8 Playscheme (JP, TB, PK, JB, SL) Next meeting early March TBA [http://www.staplehurstvillage.org.uk/youth\\_activities\\_1.aspx](http://www.staplehurstvillage.org.uk/youth_activities_1.aspx)
- 7.9 Publicity & Website Group (JP, TB, PK, MA, JB, JK, SL, JR) Next meeting 14/02/11 Report of 17/01/12 meeting uploaded with others at [http://www.staplehurstvillage.org.uk/publicity\\_website.aspx](http://www.staplehurstvillage.org.uk/publicity_website.aspx)
- 7.10 Rural Settlement Group (JP, TB, PK, JK, JB, SG) Next meeting 15/02/12 Reports of previous meetings at [http://www.staplehurstvillage.org.uk/rural\\_settlement\\_group.aspx](http://www.staplehurstvillage.org.uk/rural_settlement_group.aspx) AMT Workshop 08/03/12 & MBC post Core Strategy consultation Conference 29/01/12 Councillor John Kelly available to attend both, if agreed.
- 7.11 Surrenden Playing Field Group (JP, TB, BM, AS, JR) Next meeting? Previous meeting report at <http://www.staplehurstvillage.org.uk/others.aspx>
- 7.12 Village Enhancement Group (JP, TB, PK, JB, PB, SL, PS) Next meeting?
- 7.13 Diamond Jubilee Plans – (BM, SL, AS, PS) Next meeting? [http://www.staplehurstvillage.org.uk/jubilee\\_celebrations.aspx](http://www.staplehurstvillage.org.uk/jubilee_celebrations.aspx) Fund-raising events 4th February and 3<sup>rd</sup> March 2012. Draft cost estimates. Request to place chest freezer in Surrenden Pavilion for use during public events.
- 7.14 Uprockin 23/06/2012 – (JP, PB) Next meeting 29/02/12 MBC request for match funding.
8. **REPORTS FOR NOTING** from local community groups:-
- 8.1 Churchyard Liaison (PB, PK) Next meeting TBA. 24/01/12 Meeting report and previous reports at [http://www.staplehurstvillage.org.uk/sub\\_groups\\_2.aspx](http://www.staplehurstvillage.org.uk/sub_groups_2.aspx)
- 8.2 Village Sports & Social Club (PB) Next meeting? AGM Minutes 20/11/2011 at <http://www.staplehurstvillage.org.uk/others.aspx>
- 8.3 Headcorn Aerodrome Consultative Committee (JP, BM) Next meeting 13/03/12 Previous reports at [http://www.staplehurstvillage.org.uk/headcorn\\_aerodrome.aspx](http://www.staplehurstvillage.org.uk/headcorn_aerodrome.aspx)
- 8.4 Jubilee Field Management & Users Group (JP, TB, JK) Next meeting 02/02/12 Previous reports at [http://www.staplehurstvillage.org.uk/jubilee\\_fields\\_users\\_group.aspx](http://www.staplehurstvillage.org.uk/jubilee_fields_users_group.aspx)
- 8.5 KALC Area Committee (JP, PB, RS, PS) Next meeting? Previous reports uploaded at [http://www.staplehurstvillage.org.uk/kent\\_association\\_of\\_local\\_councils.aspx](http://www.staplehurstvillage.org.uk/kent_association_of_local_councils.aspx)
- 8.6 McCabe Day Centre (JB) Next meeting 29/02/12. Reports uploaded at [http://www.staplehurstvillage.org.uk/mccabe\\_day\\_centre.aspx](http://www.staplehurstvillage.org.uk/mccabe_day_centre.aspx)
- 8.7 Neighbourhood Watch (JB) Next meeting 23/02/12 Reports uploaded at [http://www.staplehurstvillage.org.uk/police\\_liaison.aspx](http://www.staplehurstvillage.org.uk/police_liaison.aspx)
- 8.8 Police/Parish Liaison (PB, PS) Next meeting 22/02/12. Reports uploaded at [http://www.staplehurstvillage.org.uk/police\\_liaison.aspx](http://www.staplehurstvillage.org.uk/police_liaison.aspx)
- 8.9 Sobell Cheshire Home (JP) Next meeting 07/02/12 at 1430 When available reports uploaded at <http://www.staplehurstvillage.org.uk/others.aspx>
- 8.10 Speed Watch (JB) Next meeting? Previous reports available at <http://www.staplehurstvillage.org.uk/speedwatch.aspx>
- 8.11 Staplehurst Community Hub (JB, PB, PS) Next meeting?
- 8.12 Staplehurst Patients' Participation Group (JB, RS, PS) Next meeting 25/01/12 Previous reports at [http://www.staplehurstvillage.org.uk/patient\\_participation\\_group\\_at\\_health\\_centre.aspx](http://www.staplehurstvillage.org.uk/patient_participation_group_at_health_centre.aspx)
- 8.13 Staplehurst Primary School Liaison (JR)
- 8.14 Staplehurst Village Centre Trust (PK) Next meeting AGM 28/02/12 When made available the reports of previous meetings will be uploaded at [http://www.staplehurstvillage.org.uk/village\\_centre\\_trust.aspx](http://www.staplehurstvillage.org.uk/village_centre_trust.aspx)
- 8.15 Youth Club (PK) Next meeting? Previous reports at [http://www.staplehurstvillage.org.uk/staplehurst\\_youth\\_club.aspx](http://www.staplehurstvillage.org.uk/staplehurst_youth_club.aspx)

Councillors are respectfully reminded that should they be unable to attend any Parish Council Meeting, of which this Agenda is a formal summons; they should notify the Parish Clerk with their apology and reason for non-attendance. Failure to do so for a continuous period of six months will result in automatic disqualification from the Council. Deadline for such notification to the Parish Clerk is 6.30pm to the Parish Office answerphone before the evening meeting or if by email by noon on the day of the meeting.

Mrs JS Bassett  
Parish Clerk  
31/01/2012

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Parish Council Surgery at Staplehurst Library Two Parish Councillors to attend 10a.m.- Noon on SECOND Saturdays monthly. Borough Councillor Lusty Surgery continues on last Saturdays monthly.	
10 March 2012	Councillors Simon Green and Peter Spearink
14 April 2012	
12 May 2012	

Minutes & Agenda Circulation List:-

Chairman John Perry  
 Margaret Ashby  
 John Kelly  
 Rory Silkin  
 County & Borough Councillor Eric Hotson

Vice Chairman Tom Burnham  
 Joan Buller  
 Sam Lain  
 Adele Sharp

Vice Chairman Paul Kelly  
 VACANCY  
 Barrett Manning  
 Peter Spearink  
 Borough Councillor Richard Lusty

Planning Chairman Paul Butcher  
 Simon Green  
 John Reardon

**STAPLEHURST PARISH COUNCIL FUTURE MEETING DATES**

<b>PLANNING COMMITTEE – 19:00 (7pm) followed by FULL COUNCIL</b>	<b>PLANNING COMMITTEE – 19:00 (7pm) followed by FULL COUNCIL</b>
6 <sup>th</sup> February	20 <sup>th</sup> February
5 <sup>th</sup> March	19 <sup>th</sup> March
2 <sup>nd</sup> April	16 <sup>th</sup> April
30 <sup>th</sup> April	14 <sup>th</sup> May
28 <sup>th</sup> May	18 <sup>th</sup> June
2 <sup>nd</sup> July	16 <sup>th</sup> July
6 <sup>th</sup> August	20 <sup>th</sup> August
3 <sup>rd</sup> September	17 <sup>th</sup> September
1 <sup>st</sup> October	15 <sup>th</sup> October
5 <sup>th</sup> November	19 <sup>th</sup> November
3 <sup>rd</sup> December	17 <sup>th</sup> December

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