

# STAPLEHURST PARISH COUNCIL

## **A G E N D A** **FULL COUNCIL MEETING**

Monday 16<sup>th</sup> August 2010  
**8 p.m. in McCabe Day Centre,**  
McCabe Close off Bell Lane, Staplehurst, TN12 0BW

Parish Office  
Staplehurst Village Centre  
High Street, Staplehurst  
TONBRIDGE, Kent  
TN12 0BJ

Parish Clerk  
**Mrs JS Bassett**

Tel

**01580 891761**

email

[staplehurst1@btconnect.com](mailto:staplehurst1@btconnect.com)

website

[www.staplehurstvillage.org.uk](http://www.staplehurstvillage.org.uk)

1. **APOLOGIES:** Councillor Reardon
2. **COUNCILLOR DECLARATIONS** regarding Agenda items:
  - 2.1 Lobbying.
  - 2.2 Personal Interest.
  - 2.3 Prejudicial Interest (Councillor to leave the meeting room whilst such item is under discussion).
3. **TO APPROVE FULL COUNCIL MINUTES:** PAGES 990- of 2<sup>nd</sup> August 2010.
4. **ACCOUNTS AND FINANCES**
  - 4.1 Summation of Accounts to date.
  - 4.2 Accounts for payment.
5. **CORRESPONDENCE & CURRENT ISSUES for review:**
  - 5.1 Business Association for Staplehurst & neighbouring parishes? (Alan Reading)
  - 5.2 KCC – Kent Minerals and Waste Development Framework; Minerals & Waste Core Strategy, "Issues" Consultation 8<sup>th</sup> October 2010, 1000-1300 Lenham Community Centre.
  - 5.3 MBC changes to Garden Waste Sacks
  - 5.4 MBC Parish Council Election proposed charges from 2011 & letter by Linton Parish Clerk.
  - 5.5 MBC Planning Training on 7<sup>th</sup> September 6-8 p.m. Town Hall.
  - 5.6 Staplehurst Patients' Participation Group (PPG)
6. **COMMITTEE & FOCUS GROUP REPORTS & RECOMMENDATIONS:**
  - 6.1 Planning Committee (MA, JB, PB, JK, PK, PS, JP, TB) Verbal report of current issues for noting.
  - 6.2 Alcohol Control Zone (JP, JB, PB, PK) Next meeting?
  - 6.3 Allotments Project Group (JB, PB, JK) Report & recommendations of meeting held on 05/08/10
  - 6.4 Council Policy Group (JP, TB, MA, WB, PK, PS) Next meeting 18/08/10 Proposed revisions of; Terms of Reference, Standing Orders, Financial Regulations, Delegated Powers for Planning committee, Tendering & Contracting procedures. Approval of Risk Assessments for Parish Office and Clerk Duties and for Caretaker Role and Duties.
  - 6.5 Finance Group (JP, TB, MA, WB, PK, JR) Next meeting 08/09/10
  - 6.6 Playscheme (WB, MS, Jfx, JB) Open 2-22 August
  - 6.7 Publicity & Website Group (WB, JB, TB, JK, JR) Report of meeting held on 12/08/10
  - 6.8 Staplehurst Rural Settlement Group (JP, MA, JB, JK, PK) Next meeting?
  - 6.9 Staplehurst Toilet Team (MA, PK, MS) Next meeting?
  - 6.10 Emergency Planning Group (JB, PB, PS) Report on Public Meeting held 10/08/10 Next meeting?

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**PUBLIC FORUM** – At the beginning and after the closure of the Parish Council Meeting, the Chairman will invite members of the public to speak for a maximum of 3 minutes each relating to issues on the Agenda or about issues of local concern. You are requested to state your name and address prior to speaking.

**7. COUNCILLOR REPORTS FROM LOCAL GROUPS**

- 7.1 Carnival & Fete (MS) Feedback re: Minute Page 987 para. 7.1.
- 7.2 Churchyard Liaison (PB, RM) Next meeting?
- 7.3 Dawkins Trust & Diagrit Sports & Social Club (PB) Next meeting 25/08/10
- 7.4 Headcorn Aerodrome Consultative committee (RM, JP) Next meeting?
- 7.5 KALC Area Committee (PB, MS) Next meeting?
- 7.6 Kent Fire & Rescue Service (PS) Next meeting?
- 7.7 Jubilee Field Management & Users Group (JP, MA) Report of meeting held on 12/08/10
- 7.8 Local Transport Forum (PB, PS) Next meeting?
- 7.9 Maidstone Disability Focus Group (PS) Next meeting?
- 7.10 McCabe Day Centre (MS) Next meetings 01/10/10 – AGM & 11/10/10
- 7.11 MBC Neighbourhood Forum (PB) Next meeting 21/10/10
- 7.12 Neighbourhood Watch (JB) Next meeting?
- 7.13 Police/Parish Liaison (PB, MS, PS) Meeting on 07/07/10 postponed. New meeting date not yet advised.
- 7.14 Sobell Cheshire Home (JP, PS) Next meeting 17/08/10
- 7.15 Staplehurst Village Centre Trust (PK) Next meeting?
- 7.16 Speed Watch (JB) Verbal report by Councillor Buller
- 7.17 TRAMP; South Maidstone Traffic Management Partnership (PB) Next meeting?
- 7.18 Youth Club (PK, MS) Report on AGM held 28/07/10 Next meeting?
- 7.19 Staplehurst Primary School Liaison (TB, JR, MS) Verbal report.

**8. COUNCILLOR & CLERK'S REPORTS**

- 8.1 Other verbal reports for information only.

Councillors are respectfully reminded that should they be unable to attend any Parish Council Meeting, of which this Agenda is a formal summons; they should notify the Parish Clerk with their apology and reason for non-attendance. Failure to do so for a continuous period of six months will result in automatic disqualification from the Council. Deadline for such notification to the Parish Clerk is 6.30pm to the Parish Office answerphone before the evening meeting or if by email by noon on the day of the meeting.

Mrs JS Bassett  
Parish Clerk  
10/08/2010

Borough Councillor Lusty Surgery at Staplehurst Library One Parish Councillor may attend 10a.m.- Noon on last Saturday monthly.	
28 <sup>th</sup> August 2010	Councillor Bill Best
25 <sup>th</sup> September 2010	Councillor ?
30 <sup>th</sup> October 2010	Councillor Perry

Minutes & Agenda Circulation List:-

Chairman John Perry  
Margaret Arger  
Bill Best  
Joan Buller  
Paul Butcher  
County & Borough Councillor & Mayor Eric Hotson

Jeny Fairfax  
Jim Frodsham  
John Kelly  
Paul Kelly

Vice Chairman Tom Burnham  
Roger Munn  
John Reardon  
Matt Sankey  
Rory Silkin  
Borough Councillor Richard Lusty

Peter Spearink

**STAPLEHURST PARISH COUNCIL (remaining) MEETING DATES FOR 2010**

<b>PLANNING COMMITTEE – 19:00 (7pm)</b> <b>AMENITIES COMMITTEE – 20:00 (8pm)</b>	<b>PLANNING COMMITTEE – 19:00 (7pm)</b> <b>FULL COUNCIL – 20:00 (8pm)</b>
Monday 06 September Monday 04 October Monday 01 November Monday 06 December	Monday 20 September Monday 18 October Monday 15 November Monday 20 December

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