

# STAPLEHURST PARISH COUNCIL

## AGENDA

### ANNUAL FULL COUNCIL MEETING

Monday 19<sup>th</sup> July 2010

8 p.m. in South Hall, Staplehurst Village Centre

Parish Office  
Staplehurst Village Centre  
High Street, Staplehurst  
TONBRIDGE, Kent  
TN12 0BJ

Parish Clerk

**Mrs JS Bassett**

Tel

**01580 891761**

email

[staplehurst1@btconnect.com](mailto:staplehurst1@btconnect.com)

website

[www.staplehurstvillage.org.uk](http://www.staplehurstvillage.org.uk)

1. **APOLOGIES:**
2. **CO-OPTIONS TO FILL COUNCILLOR VACANCIES**  
and Declarations of Acceptance of Office
3. **COUNCILLOR DECLARATIONS** regarding Agenda items:
  - 3.1 Lobbying.
  - 3.2 Personal Interest.
  - 3.3 Prejudicial Interest (Councillor to leave the meeting room whilst such item is under discussion).
4. **TO APPROVE FULL COUNCIL MINUTES:** PAGES 979-983 of 21<sup>st</sup> June 2010.
5. **CORRESPONDENCE & CURRENT ISSUES for review:**
  - 5.1 Angley School – request for donation towards small loader tractor.
  - 5.2 Clapper Farm Lane – JTB Mtg 28 July
  - 5.3 Hidden Histories in South East England – Heritage Lottery Fund details.
  - 5.4 KALC Parish News No: 348
  - 5.5 KCC Minerals and Waste Development Framework – Call for sites.
  - 5.6 Kent Highway Services – Hertsfield Bridge Survey, closure on Saturday 24<sup>th</sup> July 0830-1700
  - 5.7 MBC zero-tolerance approach to litter.
  - 5.8 Resident's recommendation for Zebra Crossing on Station Approach.
  - 5.9 Resident's request re: Parking in Headcorn Road.
  - 5.10 Rural Road Speed Limit Reduction Motion by Ashford Traffic Management Forum.
6. **COMMITTEE & FOCUS GROUP REPORTS & RECOMMENDATIONS:**
  - 6.1 Planning Committee (MA, JB, PB, JK, PK, PS, JP, TB) Verbal report of current issues for noting.
  - 6.2 Amenities Committee (WB, PB, PK, RM, JR, MS, JP, TB) Approval of Minutes 568A-571A of 5<sup>th</sup> July 2010 and any recommendations/update therefrom.
  - 6.3 Alcohol Control Zone (JP, JB, PB, PK)
  - 6.4 Allotments Project Group (JB, PB, JK) Report of meeting held on 07/07/10
  - 6.5 Council Policy Group (JP, TB, MA, WB, PK, PS) Next meeting 21/07/10
  - 6.6 Finance Group (JP, TB, MA, WB, PK, JR) Next meeting 08/09/10
  - 6.7 Playscheme (WB, MS) Due to open 2-22 August
  - 6.8 Publicity & Website Group (WB, JB, TB, JK, JR) Report of meeting held on 15/07/10
  - 6.9 Staplehurst Rural Settlement Group (JP, MA, JB, JK, PK) Report of meeting held on 23/06/10 Next meeting 20/07/10.
  - 6.10 Staplehurst Toilet Team (MA, PK, MS) Review of first three month's operations & Clerk's report re: The Parade Toilets.
  - 6.11 Emergency Planning Group (JB, PB, PS) Meeting date?
7. **COUNCILLOR REPORTS FROM LOCAL GROUPS**
  - 7.1 Carnival & Fete (MS) Feedback re: letter of complaint and water connection issues.

Continued overleaf...../

**PUBLIC FORUM** – At the beginning and after the closure of the Parish Council Meeting, the Chairman will invite members of the public to speak for a maximum of 3 minutes each relating to issues on the Agenda or about issues of local concern. You are requested to state your name and address prior to speaking.

- 7.2 Churchyard Liaison (PB, RM) Report of meeting held on 28/06/10
- 7.3 Dawkins Trust & Diagrit Sports & Social Club (PB)
- 7.4 Headcorn Aerodrome Consultative committee (RM, JP) Next meeting?
- 7.5 KALC Area Committee (PB, MS) Report of meeting held on 29/06/10
- 7.6 Kent Fire & Rescue Service (PS) Next meeting?
- 7.7 Jubilee Field Management & Users Group (JP, MA) Next meeting 05/08/10
- 7.8 Local Transport Forum (PB, PS) Transport Accessibility Meeting Report 03/07/10
- 7.9 Maidstone Disability Focus Group (PS) Next meeting?
- 7.10 McCabe Day Centre (MS) Report of meeting held on 19/07/10 at 7 p.m.
- 7.11 Neighbourhood Watch (JB) Next meeting?
- 7.12 Police/Parish Liaison (PB, MS, PS) Meeting on 07/07/10 postponed. New meeting date not yet advised.
- 7.13 Sobell Cheshire Home (JP, PS) Next meeting?
- 7.14 Staplehurst Village Centre Trust (PK) Next meeting?
- 7.15 Speed Watch (JB) Verbal report by Councillor Buller
- 7.16 TRAMP; South Maidstone Traffic Management Partnership (PB) Meeting Report of 30/06/10
- 7.17 Youth Club (PK, MS) Next meeting?
- 7.18 Staplehurst Primary School Liaison (TB, JR, MS) Verbal report.

**8. COUNCILLOR & CLERK'S REPORTS**

- 8.1 MBC Older Persons Forum 05/07/10 PS written report - circulated.
- 8.2 Black & minority ethnic groups meeting 18/06/10 PS written report - circulated.
- 8.3 Other verbal reports for information only.

**9. ACCOUNTS AND FINANCES**

- 9.1 Audit Commission – completion of audit for attention.
- 9.2 BTCV Tree and Pond Warden Scheme – Donation request.
- 9.3 Detached Youth Work Staplehurst – request for funding.
- 9.4 E.on – Confirmation of metered and unmetered electricity supplies (with 4% discount for Direct Debit instruction).
- 9.5 Summation of Accounts to date.
- 9.6 Accounts for payment.

Councillors are respectfully reminded that should they be unable to attend any Parish Council Meeting, of which this Agenda is a formal summons; they should notify the Parish Clerk with their apology and reason for non-attendance. Failure to do so for a continuous period of six months will result in automatic disqualification from the Council. Deadline for such notification to the Parish Clerk is 6.30pm to the Parish Office answerphone before the evening meeting or if by email by noon on the day of the meeting.

Mrs JS Bassett  
Parish Clerk  
13/07/2010

Borough Councillor Lusty Surgery at Staplehurst Library One Parish Councillor may attend 10a.m.- Noon on last Saturday monthly.	
24 <sup>th</sup> July 2010	Councillor Peter Spearink
28 <sup>th</sup> August 2010	Councillor Bill Best
25 <sup>th</sup> September 2010	Councillor ?

Minutes & Agenda Circulation List:-

Chairman John Perry

Margaret Arger

Bill Best

Joan Buller

Paul Butcher

County & Borough Councillor & Mayor Eric Hotson

John Kelly

Paul Kelly

VACANCY

Roger Munn

Vice Chairman Tom Burnham

John Reardon

Matt Sankey

Peter Spearink

VACANCY

Borough Councillor Richard Lusty

VACANCY

**STAPLEHURST PARISH COUNCIL (remaining) MEETING DATES FOR 2010**

PLANNING COMMITTEE – 19:00 (7pm) AMENITIES COMMITTEE – 20:00 (8pm)	PLANNING COMMITTEE – 19:00 (7pm) FULL COUNCIL – 20:00 (8pm)
Monday 02 August Monday 06 September Monday 04 October Monday 01 November Monday 06 December	<b>Monday 16 August * AT McCABE DAY CENTRE *</b> Monday 20 September Monday 18 October Monday 15 November Monday 20 December

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