

# STAPLEHURST PARISH COUNCIL

## AGENDA

### FULL COUNCIL MEETING

Monday 21<sup>st</sup> June 2010

8 p.m. in South Hall, Staplehurst Village Centre

Parish Office  
Staplehurst Village Centre  
High Street, Staplehurst  
TONBRIDGE, Kent  
TN12 0BJ

Parish Clerk  
**Mrs JS Bassett**

Tel

**01580 891761**

email

[staplehurst1@btconnect.com](mailto:staplehurst1@btconnect.com)

website

[www.staplehurstvillage.org.uk](http://www.staplehurstvillage.org.uk)

**PUBLIC FORUM** – Chairman will invite members of the public to speak for a maximum of 3 minutes each relating to issues on the Agenda or about issues of local concern. Please state your name and address prior to speaking.

1. **APOLOGIES:** Cllrs Arger and John Kelly
2. **CO-OPTION TO FILL COUNCILLOR VACANCIES:**
3. **COUNCILLOR DECLARATIONS** regarding Agenda items:
  - 3.1 Lobbying.
  - 3.2 Personal Interest.
  - 3.3 Prejudicial Interest (Councillor to leave the meeting room whilst such item is under discussion).
4. **TO APPROVE FULL COUNCIL MINUTES:** PAGES 973-978 of 17<sup>th</sup> May 2010.
5. **CORRESPONDENCE & CURRENT ISSUES for review:**
  - 5.1 Airfield Memorial – feedback from unveiling ceremony.
  - 5.2 Alcohol Control Order – Councillor Perry recommendations for consideration.
  - 5.3 Ann Widdecombe – letter of thanks.
  - 5.4 KALC Area Committee – potential devolution of powers to SPC.
  - 5.5 Kent Highway Services – reply to commuter's request for 2 exit lanes from Station Approach.
  - 5.6 Parish Council Insurance – Policy documents.
  - 5.7 Public Toilets – to consider issues of The Parade Toilets.
  - 5.8 The Parade – letter from Wisprole Investments Limited re: maintenance & cleansing.
  - 5.9 Village Green Registration – draft letter for consideration (see 564a para 3).
  - 5.10 Website Forum – to discuss issues arising from the open forum; written submissions.
  - 5.11 Youth Club Service Level Agreement (see 977&978 para 9) – consider donation to project.
6. **COMMITTEE & FOCUS GROUP REPORTS & RECOMMENDATIONS:**
  - 6.1 Planning Committee (MA, JB, PB, JK, PK, PS, JP, TB) Verbal report of current issues for noting.
  - 6.2 Amenities Committee (WB, PB, PK, AK, RM, JR, MS, JP, TB) & Minutes 565A-567A of 7<sup>th</sup> June 2010
  - 6.3 Allotments Project Group (JB, PB, JK)
  - 6.4 Council Policy Group (MA, TB, PK, JP, PS, WB)
  - 6.5 Finance Group (MA, WB, TB, PK, JR, JP) & Minutes 106F of 9<sup>th</sup> June 2010
  - 6.6 Publicity & Website Group (WB, JB, TB, JK, JR) next meeting due 15/07/10.
  - 6.7 Staplehurst Rural Settlement Group (MA, JB, JK, PK, JP, PS) next meeting due 23/06/10.
  - 6.8 Staplehurst Toilet Team (MA, PK, MS)
  - 6.9 Emergency Planning Group (JB, PB, PS)
7. **COUNCILLOR REPORTS FROM LOCAL GROUPS**
  - 7.1 Carnival & Fete (MS)
  - 7.2 Churchyard Liaison (PB, RM)
  - 7.3 Dawkins Trust & Diagrit Sports & Social Club (PB)
  - 7.4 Headcorn Aerodrome Consultative Committee (RM, JP) Report from meeting on 15/06/10

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- 7.5 KALC Area Committee (PB, MS)
- 7.6 Kent Fire & Rescue Service (PS)
- 7.7 Jubilee Field Management & Users Group (MA, JP)
- 7.8 Local Transport forum (PB, PS)
- 7.9 Maidstone Disability Focus Group (PS)
- 7.10 McCabe Day Centre (MS)
- 7.11 Neighbourhood Watch (JB)
- 7.12 Police/Parish Liaison (PB, MS, PS)
- 7.13 Sobell Cheshire Home (JP, PS)
- 7.14 Staplehurst Village Centre Trust (PK)
- 7.15 Speedwatch (JB)
- 7.16 TRAMP; South Maidstone Traffic Management Partnership (PB) Next meeting 30/06/10.
- 7.17 Youth Club (PK, MS)
- 7.18 Staplehurst Primary School Liaison (TB, JR, MS)

**COUNCILLOR & CLERK'S REPORTS**

- 8.1 Voluntary & Community Sector Conference – Councillor Perry
- 8.2 Other reports for information only.

**9. ACCOUNTS AND FINANCES:**

- 9.1 Electricity Suppliers – Tenders for consideration.
- 9.2 Summation of Accounts to date.
- 9.3 Accounts for payment.

Councillors are respectfully reminded that should they be unable to attend any Parish Council Meeting, of which this Agenda is a formal summons; they should notify the Parish Clerk with their apology and reason for non-attendance. Failure to do so for a continuous period of six months will result in automatic disqualification from the Council. Deadline for such notification to the Parish Clerk is 6.30pm to the Parish Office answerphone before the evening meeting or if by email by noon on the day of the meeting.

Mrs JS Bassett  
Parish Clerk  
15/06/2010

Borough Councillor Lusty Surgery at Staplehurst Library One Parish Councillor may attend 10a.m.- Noon on last Saturday monthly.	
26 <sup>th</sup> June 2010	Councillor Joan Buller
24 <sup>th</sup> July 2010	Councillor Peter Spearink
28 <sup>th</sup> August 2010	Councillor ?

Minutes & Agenda Circulation List:-

Chairman John Perry		Vice Chairman Tom Burnham	
Margaret Arger	John Kelly	John Reardon	VACANCY
Bill Best	Paul Kelly	Matt Sankey	
Joan Buller	Angela Knowlden	Peter Spearink	
Paul Butcher	Roger Munn	VACANCY	
County & Borough Councillor & Mayor Eric Hotson		Borough Councillor Richard Lusty	

**STAPLEHURST PARISH COUNCIL (remaining) MEETING DATES FOR 2010**

<b>PLANNING COMMITTEE – 19:00 (7pm) AMENITIES COMMITTEE – 20:00 (8pm)</b>	<b>PLANNING COMMITTEE – 19:00 (7pm) FULL COUNCIL – 20:00 (8pm)</b>
Monday 05 July	Monday 19 July
Monday 02 August	Monday 16 August
Monday 06 September	Monday 20 September
Monday 04 October	Monday 18 October
Monday 01 November	Monday 15 November
Monday 06 December	Monday 20 December

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