

# STAPLEHURST PARISH COUNCIL

## A G E N D A

### FULL COUNCIL

Monday 19<sup>th</sup> April 2010  
8 p.m. South Hall, Staplehurst Village Centre,  
High Street, Staplehurst.

Parish Office  
Staplehurst Village Centre  
High Street, Staplehurst  
TONBRIDGE, Kent  
TN12 0BJ

Parish Clerk  
**Mrs JS Bassett**

Tel  
**01580 891761**

email  
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website  
[www.staplehurstvillage.org.uk](http://www.staplehurstvillage.org.uk)

**PUBLIC FORUM** – Chairman will invite members of the public to speak for a maximum of 3 minutes each relating to issues on the Agenda or about issues of local concern. Please state your name and address prior to speaking.

1. **APOLOGIES:** Councillors Best, Munn and Smith
2. **COUNCILLOR DECLARATIONS** on Agenda items:
  - 2.1 Lobbying.
  - 2.2 Personal Interest.
  - 2.3 Prejudicial Interest (Councillor to leave meeting whilst such item under discussion).
3. **TO APPROVE FULL COUNCIL MINUTES:** PAGES 963-966 of 15<sup>th</sup> March 2010 and PAGE 967-968 of extra-ordinary meeting on 6<sup>th</sup> April 2010.
4. **CORRESPONDENCE & CURRENT ISSUES:**
  - 4.1 Bell Lane Toilets – Report on Lease, Insurance, Ecoclean & handover 01/05/2010.
  - 4.2 CPRE – Maidstone Town – A view from the Villages.
  - 4.3 Jubilee Field – JFMC requests for work & solicitor's closing letter.
  - 4.4 KHS – Clapper Farm Lane meeting on 29<sup>th</sup> April.
  - 4.5 KHS Consultation on its Winter Service Policy and Plan for 2010/2011.
  - 4.6 MBC confirms the Parish Councillor Vacancy can be filled by co-option.
  - 4.7 MBC update on Frittenden Road flooding issues.
  - 4.8 Staplehurst Action Plan for adoption.
  - 4.9 Staplehurst Carnival & Fete – Request for permission to use Surrenden Playing Field.
5. **COMMITTEE MINUTES & GROUP REPORTS:**
  - 5.1 Planning Committee – Approval of Minute Pages 918P-920P of 6<sup>th</sup> April 2010
  - 5.2 Amenities Committee – Approval of Minute Pages 561A-562A of 6<sup>th</sup> April 2010
  - 5.3 Publicity & Website Group – March Usage Report plus reminder to Councillors for their articles for the Annual Report & Summer Update content - deadline 17/05/10
  - 5.4 Finance Group – Notes of meeting held 17/03/10
  - 5.5 Summer of Fun 2010 – Report on progress with PlayPlace.
6. **COUNCILLOR & CLERK'S REPORTS**
  - 6.1 Councillor Spearink's Reports; Older Person's Forum, Voluntary & Community Sector Focus Group, Parish Liaison Meeting, Fire Safety Talk at McCabe.
  - 6.2 Speedwatch – Mid Kent Police Spring 2010 Update.

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- 6.3 Parish/Police Forum – Notes of meeting on 17/03/10 with details of Kent Police Crime Reduction initiatives.
- 6.4 Any verbal reports for information.

**7. ACCOUNTS AND FINANCES:**

- 7.1 To select from three quotes for Website & IT Support.
- 7.2 To consider and approve the Project Group’s recommendation from four quotes obtained for Staple Drive Play Area improvement Project.
- 7.3 To consider Cam-tech quote and recommendation for CCTV improvements.
- 7.4 To agree KALC Subscription 2010/2011.
- 7.5 To agree the Audit Commission Annual Return for the year ended 31/03/2010
- 7.6 Summation of Accounts to date.
- 7.7 Accounts for payment.

Mrs JS Bassett  
Parish Clerk  
13/04/2010

Councillors are respectfully reminded that should they be unable to attend any Parish Council Meeting, of which this Agenda is a formal summons; they should notify the Parish Clerk with their apology and reason for non-attendance. Failure to do so for a continuous period of six months will result in automatic disqualification from the Council. Deadline for such notification to the Parish Clerk is 6.30pm to the Parish Office answerphone before the evening meeting or if by email by noon on the day of the meeting.

<b>Borough Councillor Lusty Surgery at Staplehurst Library</b>	
<b>One Parish Councillor may attend 10a.m.- Noon on last Saturday monthly.</b>	
24 <sup>th</sup> April 2010	Councillor Spearink
29 <sup>th</sup> May 2010	Councillor Best
24 <sup>th</sup> June 2010	

Minutes & Agenda Circulation List:-

Chairman Arger (also Chairman of Planning Committee)	Vice Chairman Perry		
Best	Buller	Burnham	Butcher
Fairfax	VACANCY	Kelly	Knowlden
Munn	Reardon	Sankey	Smith
Spearink			
County & Borough Councillor Hotson		Borough Councillor Lusty	

**STAPLEHURST PARISH COUNCIL (remaining) MEETING DATES FOR 2010**

<b>PLANNING COMMITTEE – 19:00 (7pm)</b> <b>AMENITIES COMMITTEE – 20:00 (8pm)</b> Tuesday 04 May	<b>PLANNING COMMITTEE – 19:00 (7pm)</b> <b>FULL COUNCIL – 20:00 (8pm)</b> Monday 17 May Annual Meeting of the Parish Council
<b>ANNUAL PARISH MEETING</b> <b>10 MAY 2010 - 20:00 (8pm)</b>	
Monday 07 June Monday 05 July Monday 02 August Monday 06 September Monday 04 October Monday 01 November Monday 06 December	Monday 21 June Monday 19 July Monday 16 August Monday 20 September Monday 18 October Monday 15 November Monday 20 December

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